

**South Texas Christian Academy**  
**C/O Jessica Esobedo, Business Manager**  
**7001 N. Ware Rd., Mcallen, Tx 78504**

**Phone: (956) 682-1117**

**RFP # 2025-STCA-01**

**E-Rate Year 2025-2026**

**Internal Connections**

**Network Hardware and Access Point Licensing**

**Scope of Work**

**Respondent Instructions:**

1. Vendors responding to RFP# 2025-STCA-01 via US mail must submit using,  
7001 N. Ware Rd., McAllen, Tx 78504.
2. Vendors responding to RFP# 2025-STCA-01 via overnight services or in person delivery  
must submit using, 7001 N. Ware Rd., McAllen, Tx 78504.
3. Vendors must clearly include the RFP# 2025-STCA-01 when submitting their response on  
the envelope or box.
4. **Vendor must provide 1 original and 2 copies of RFP response. A signed vendor  
contract must be included with RFP response and a contact person should there be  
any questions.**
5. **District will only except RFP's via US mail, overnight mail services and hand delivery.**

**Do not Email response to the RFP. They will not be reviewed.**

## **Corresponding with district:**

1. All vendor inquires during RFP period must be via email to Jessica Escobedo – [jescobedo@stca.ws](mailto:jescobedo@stca.ws) and Roy Lanier - [rlanier@stx.rr.com](mailto:rlanier@stx.rr.com) .

## **E-Rate Category 2:**

South Texas Christian Academy is requesting that respondents must include in their proposal all required documentation.

The District reserves the right to down size the project as needed.

**Vendor must use format for cost sheets and all other pricing sheets.**

This project includes hardware and licensing as per specifications.

### **Vendor Grading Table:**

<b>Factor</b>	<b>Weight</b>
<b>Price</b>	<b>35</b>
<b>Meets District Standards</b>	<b>25</b>
<b>Prior experience with district</b>	<b>15</b>
<b>Personnel qualifications</b>	<b>10</b>
<b>Local Network Engineers</b>	<b>15</b>
<b>Total</b>	<b>100</b>

\*Note: The district will also consider appropriate State of Texas criteria.

## Table 1

### Summary and General Information for each Project ERATE - YEAR 2025-2026

#### **Network Hardware and access point Licensing.**

This section is for network hardware and access point licensing for campus. The approval of the section is dependent on the District Erate budget that is available.

**District requires the Vendor that is selected to help District Staff with Erate Budget and options to purchase hardware that exceeds the Erate budget using local funds if needed.**

#### **Quantities may change based on budgets**

Location : **South Texas Christian Academy Student Campus Instructional Network needs.**

Scope of Work:

POE Switches 48 port – 1- 6  
Access Point License – 1- 20

**No Installation is needed**

**South Texas Christian Academy reserves the right not to proceed with any part or the entire project.**

Vendor must provide 1 original and 3 copies of RFP with tabs. Original must state it is the original. Include name and contract information of person that the district can contact with questions. Make sure original and copies of RFP have a table of contents, **page numbers and tabs. Also include a signed contract.**

1. DISTRICT PREFERS VENDORS THAT ARE PART OF A PURCHASING COOP. VENDOR MUST ALSO PROVIDE AN E-RATE SPIN NO. AND FCC REGISTRATION NUMBER WITH RFP.
2. This RFP requests manufacturer specific equipment (ex. Unifi) Ubiquiti (Switches POE) and Meraki access point license equivalent. South Texas Christian Academy has standardized on this equipment throughout all campuses and is providing these manufacturer specific parts

lists as they insure the maximum interoperability with the rest of the district's infrastructure. South Texas Christian Academy will consider proposals for equipment that is equivalent to the makes and models of the equipment in this RFP.

3. **Vendor must provide timeline for hardware to be delivered. The district needs to know if there will be an issue with delivery of hardware**
4. **Signing of contracts with vendor is non-binding until determination of award from the SLD and South Texas Christian Academy budget availability. Scope may change depending upon the amount of money granted by the SLD. South Texas Christian Academy has the right to downsize any or all projects.**
5. **Vendor must give at least 5 references for District of similar scope with dollar amount of project with in the last three Erate. Please contact someone and phone number.**
6. **Vendor must provide a list of all districts that have been awarded Erate projects with vendors in the last 3 years. The list must include the district name, dollar amount, and Erate year.**
7. **Vendor must provide distance and location of engineers what will be dispatched for maintenance work or to work on this project. South Texas Christian Academy prefers that Engineers should be dispatched within 50 miles from South Texas Christian Academy with a response time of 4 hours. If not please list distance and response time.**
8. **Vendor must provide a signed contract with RFP.**
9. **By signing contract, vendor agrees to extent pricing of this RFP once district is funded by the SLD and agree to hold pricing and agree to extend the contract past the Erate funding year with approved extensions from the SLD.**
10. **Vendor must sign all district documents that are included in this RFP**
11. **This calls for an “all or none” RFP.**
12. **Vendor must be available during the evaluation process should there be any questions or should the district request the best and final offer (BAFO). We have a very short time frame to award and process the form 471 therefore we will need a fast turnaround on the BAFO request if needed. Please include name, email address and phone number of person that will be working with the BAFO.**
13. **Proposed Timeline (subject to revision):**
  - Release of RFP and Posting of F-470                              February 20, 2025
  - Deadline for Receiving RFP:                                      March 24, 2025 at 10:00 am
  - Evaluate and Negotiate:    TBA
  - **District will be closed March 21.**

14. Proposals received after the deadline will not be considered.
15. Unsigned proposals will not be considered. A person signing the offer must be authorized to bind their company to the contract.
16. All items are to be F.O.B., destination, Freight Prepaid (inside delivery) to South Texas Christian Academy.
17. Vendor is responsible for obtaining all permits associated with the project.
  
18. If, through any cause, the South Texas Christian Academy determines that the successful Vendor has failed to fulfill, in a timely and proper manner, the obligations agreed to, the South Texas Christian Academy shall have the right to terminate the contract by specifying the date of termination in a written notice to the Vendor at least thirty (30) days before the termination date. South Texas Christian Academy shall have the right to cancel for default all or any part of the undelivered portion of this order if vendor becomes insolvent or commits acts of bankruptcy. Such a right of cancellation is in addition to and not in lieu of any other remedies that the district may have in law or equity.

**III. GENERAL REQUIREMENTS: (Applicable to Parts 1 of this RFP as applicable and as required).**

## Payment Conditions

- 1.1 All payments will be made in accordance with Chapter 2251 of the Texas Government Code. The project(s) will be deemed acceptable when the vendor delivers to the South Texas Christian Academy that is fully functional to the district's specifications and satisfaction.
- 1.1. On Universal Service Fund projects, the South Texas Christian Academy is responsible only for the South Texas Christian Academy's portion of the discounted cost. The South Texas Christian Academy will submit appropriate documentation to the Schools and Libraries Division (SLD) so that the vendor can be paid for the portion that the South Texas Christian Academy is not responsible for paying directly. The vendor is responsible for requesting their portion of payment from SLD. In the case where subcontractors or shared billing is in place, the vendor is responsible for insuring that all parties are promptly paid (within 10 days of receiving SLD reimbursement).
  
- 1.2. Acceptance shall be further defined as beneficial use by the South Texas Christian Academy.

## **WARRANTY**

If the vendor procures equipment and material under the contract, the vendor shall obtain for the benefit of the district's equipment and material, warranties against defects in material and workmanship to the extent such warranties are reasonably obtainable.

The vendor shall pass along to the district any additional warranties offered by the manufacturers, at no additional cost to South Texas Christian Academy. This warranty shall in no manner cover

equipment that has been damaged or rendered unserviceable due to negligence, misuse, acts of vandalism or tampering by the district or anyone other than employees or agents of the vendor.

The vendor's obligation under its warranty is limited to the cost of repair of the warranted item or replacement thereof, at the vendor's option. Insurance covering said equipment from damage or loss is to be paid by the vendor until full acceptance of equipment and services:

**Project will be considered complete upon:**

- Once hardware as been installed and tested by South Texas Christian Academy  
Warranty paperwork has been turned in to South Texas Christian Academy to the attention of Jessica Escobedo.

**VENDOR REFERENCES**

Vendors must provide a minimum of five school district references. These references must be for projects that are similar in scope and design and have been completed by the vendor within the last three (3) years. References which cannot be confirmed will be grounds for vendor disqualification. References must include company name, address, and phone number contact person. Also a brief summary of the actual projects performed for the customer should be included as well as the total cost of the last project.

The district may, with the full cooperation of the vendors, visit client installations to observe equipment operations and consult with references. Specified visits and discussions shall be arranged through the vendors; however, the vendor personnel shall not be present during discussions with references.

**LICENSING**

The vendor must provide a list of all applicable licenses currently held by installation personnel or certifications.

**COMPLIANCE WITH LAWS AND REGULATIONS**

The vendor's performance of work shall comply with applicable federal, state, and local laws, rules, and regulations. In the event of violation, the vendor shall pay all fines and penalties, including attorney's fees, other defense costs, and expenses in connection: including any expense in cabling or hardware. **Vendor must also comply with all ERATE requirements and regulations.**

**FEDERAL COMMUNICATIONS COMMISSION:**

Equipment requiring FCC registration or approval shall have received such approval and shall be appropriately identified prior to installation in the district's property and/or final acceptance by the District.

**SAFETY**

The vendor shall take the necessary precautions and bear the sole responsibility for the safety methods employed in performing the work. The vendor shall always comply with the regulations set forth by federal, state, and local laws, rules and regulations concerning "OSHA" and all applicable state labor laws, regulations and standards. The vendor shall identify and hold harmless

the District from and against all liabilities, suits, damages, costs and expenses (including attorney's fees and court costs) which may be imposed on the district because of the vendor, subcontractor, or supplier's failure to comply with the regulations stated herein.

**COST SHEET**

Part Number	Description	Qty	Unit Price	Extended Price	Eligible Percent	Eligible Amount
Meraki Licenses-3YR	Meraki MR Enterprise LIC-ENT-3YR LICENSES	17				
USW-Enterprise-48-PoE	Uniprise Enterprise 48-POE USW-Enterprise-48-POE (720W)	4				
	<b>Total Eligible Cost</b>					
	<b>No installation and configuration cost is required</b>					

\_\_\_\_\_  
**Vendor Name -Print**

\_\_\_\_\_  
**Vendor Name – Signature**

\_\_\_\_\_  
**Date**

